

Appendix 8.4 - Disaster Checklist

Company Name & Address :

Name :

Address:

Country :

Yes **No**

Does your company have a Disaster recovery plan?

If yes, does this recovery plan include communication procedures towards :

• Customers

• Suppliers

• Own personnel

Does Your company have back-up possibilities in other facilities

• In other facilities of own group

• At outside companies, with written contracts

Company :

Based in

Does Your Recovery plan include :

• **Plant Destruction** (i.e. Earthquake, fire, flooding, ...)

• **Plant access impossible** (i.e. strike, flooding, earthquake, ...)

• **Major equipment/production line out of order**
(Breakdown, lightening damage, power loss,...)

• **No raw material available** (Supplier error, transport ,)

Please note your contact person in case of emergency :

Name

Title

Telephone No

Fax Number

Mobile Phone

Internet Address